**Beachwatch Beach clean – Risk Assessment**

**IMPORTANT:** this risk assessment has been developed to include the most likely risks associated with the beach environment and the activity of beach cleaning with your group. Due to the changing nature of this environment and variations between risks at different locations, you must adapt this document to suit the location of your event and make note of any additional risks present on the day. There are blank lines available to add risks specific to your event. You must sign to indicate that you have done this and keep a copy of this document. NEVER place yourself or others in the position of risk.

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| **Beach name and event date:** | **Risk Assessment checked on day of clean by:** |
| **Risk Assessment completed by**: | **Date Risk Assessment checked:** |
| **High tide:** use for quick search -[https://www.visitmyharbour.com/](about:blank) | **Low tide:** |
| Date of Risk Assessment: | I confirm the Risk Assessment is accurate and has been updated as required.  Signed: |

***Essential for event and RA:*** *First aid kit, container for glass, sharps box, hand sanitiser, strong gloves, (face mask if you would like to wear one)*

***Who has the First Aid Kit/Is a First aider:***

***Phone reception: Excellent / Good / Poor*** (delete as appropriate) Check phone reception on arrival. Check with other adults and if no one has reception, identify the quickest route to a phone – may be a phone box nearby or go into a shop/cafe/kiosk and set up in advance just in case. This is an important stage of the risk assessment as the ability to contact emergency services is required to mitigate many of the identified risks.

***Where is the nearest hospital:*** *search England –* [*https://www.nhs.uk/service-search/other-services/Accident-and-emergency-services/LocationSearch/428*](https://www.nhs.uk/service-search/other-services/Accident-and-emergency-services/LocationSearch/428)

***Where is the nearest hospital:*** *search Scotland -* <https://www.nhsinform.scot/scotlands-service-directory/aes-and-minor-injuries-units>

***Where is the nearest hospital:*** *search Wales -*  <https://aeinfo.nhs.wales/>

***Where is the nearest hospital:*** *search Northern Ireland -* <https://www.hse.ie/eng/services/maps/>

***Where is the nearest defibrillator:*** Search - [http://www.heartsafe.org.uk/aed-locations](about:blank)

***Coastguard & Emergency Services:*** - Call 999

***Contact for dead/injured alive animals: -***  If you find a live marine mammal that is injured call BDMLR on 01825 765546. If you find any other live but injured animal call RSPCA on 0300 1234999.

## In Scotland please call Scottish Society for Prevention of Cruelty to Animals - 03000 999 999

**Section 1 – Identify who might be at risk (please circle)**

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| Volunteers | Teachers/Group leaders | Young People | Parents/Helpers | Members of the public |
| Other (please state) | | | | |

**Section 2 – Identify who is responsible for applying this risk assessment (please circle)**

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| Volunteer organiser | Teachers/Group leaders | Other (please state) |

**Section 3 – Identify Hazards**

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| **1** | Lack of understanding of the event site or knowing what to do if something occurs. |  | **8** | Sharp or heavy litter |  | **15** | VIP’s in attendance or contentious issues/event expected |  |
| **2** | Transmission of coronavirus (Covid-19) |  | **9** | Hazardous waste (dog faeces, sewage, needles, containers) |  | **16** | Media present at event |  |
| **3** | Lifting and carrying heavy items |  | **10** | Fly tipped waste |  | **17** | Safeguarding – special provisions for welcoming children and young people |  |
| **4** | Tides/currents |  | **11** | Unexploded ordnance |  | **18** | Aggressive dogs |  |
| **5** | Slips, trips & falls, including features of the environment (cliffs, dunes, soft sand, mud) |  | **12** | Animals (dead/alive); Including jelly fish |  | **19** |  |  |
| **6** | Roads and slipways |  | **13** | First aid required |  | **20** |  |  |
| **7** | Weather conditions (Heat and Cold) |  | **14** | Member of the public becoming involved with the event |  | **21** |  |  |

**Section 4 – Risk Controls**

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| **Hazard No.** | **Description of Hazard** | **Measures to manage the risk that the hazard could have.**  **Ensure that you are satisfied that the measures effectively control the risk to the minimum possible level.**  **Where risks cannot be reduced sufficiently, consider that the event cannot run** | **Who is responsible for implementing the controls, and when?** |
| 1 | Lack of understanding of the event site, or knowing what to do if something occurs. | Prior to the litter-pick taking place, beach clean organiser provides a briefing and safety talk, covering:   * risks and general information about correct use of the equipment * the requirement to clean hands frequently with soap, or sanitiser * particular features of the chosen area for cleaning (like cliffs, dunes etc) * risks from hazardous waste and the need to avoid touching with hands/gloves * who to contact if an accident occurs * where and when to meet if the group becomes separated * any issues that have become more hazardous (for example, due to the weather on the day, other events on the beach, increased traffic, overcrowding/ability to maintain social distancing etc). | Beach clean organiser in advance of the event and in the briefing on the day.  Beach clean organiser can call the event to a close if behaviour is putting others at risk, or for any other hazards and risks that appear. |
| 2 | Transmission of Covid | Don't attend if you are feeling unwell, have been in close contact with someone who has tested positive or are waiting for the results from a PCR test. Pre-event communications with volunteers must include a clear message that they must not attend if they or any member of their household have symptoms of the coronavirus or are waiting for the results of a PCR test. They should also be advised not attend if they, or any member of their household is shielding or classed as clinically extremely vulnerable.  MCS Guidance: Let the group know that the best advice to reduce transmission is still to wear a mask if they can, to wash/sanitise hands frequently and maintain social distancing. Respect that others may have different attitudes to the current risk levels.  If people wish to be informed if there is a notified case of Covid-19 from someone at the event they can register contact details with the Beach Clean Organiser. Activating the NHS Track & Trace app is also advised.  Pay special attention to children and young adults who may find social distancing difficult to maintain.  Volunteers must be advised to bring along their own gloves, wear them at all times, and use litter pickers if they are available.  Any litter picking equipment given out to volunteers must be cleaned before and after use with a household disinfectant.  During the health and safety briefing, volunteers must be reminded not to touch their face during the clean and to regularly sanitise their gloves and hands.  All volunteers should wash their hands or use an appropriate hand sanitiser for 20 seconds at the end of the litter pick. | Beach clean organiser  Part of the health and safety briefing at the start of the event.  Beach clean organiser can call the event to a close if behaviour is putting others at risk. |
| 3 | Lifting and carrying heavy items | Volunteers instructed not to over-fill bags or try to carry heavy items.  Volunteers advised to be aware of their own limitations by the event organiser during the briefing and not lift heavy items found during the clean up  Volunteers with pre-existing injuries are not to lift bags or heavy items  No more than one bag at a time to be carried  Young people are always supervised by a parent or guardian.  Only organisers/volunteers trained in safe manual handling procedures should offer guidance for safe lifting practices and reducing/removing common hazards and risks (reducing load weight, postural advice when lifting, handling asymmetrical loads, grip, other environmental factors, carry distance, obstacles en-route).  Volunteers advised on safe manual handling practices.  If too heavy to handle, leave the object in place and report it to the organiser to arrange removal by the council. | Beach clean organiser informs as part of the health and safety briefing at the start of the event.  Beach clean organiser monitors during the clean.  Beach clean organiser to inform the council/beach owner for removal of waste |
| 4 | Tides/currents | Volunteers advised to stay away from water’s edge, not enter the water and be vigilant of surging waves.  Volunteers advised of large sea swell conditions and possible rogue waves surging up the beach.  Volunteers advised of tidal times and not to go to areas of the beach that could be cut-off.  Special consideration of risks from the water for young people in the group – to be supervised at all times. | Beach clean organiser informs as part of the health and safety briefing at the start of the event.  Beach clean organiser monitors during the clean and cancels event if sea state is large and surging waves threaten volunteer safety. |
| 5 | Slips, trips and falls, including features of the environment (for example, cliffs, rocks, dunes, soft sand, mud, groynes, pebble shelves, sand banks) | Event organiser to choose a location with minimal hazard to the participants.  Volunteers advised to wear supportive, slip resistant footwear and no open toed shoes.  Take care when negotiating steps  Volunteers advised to take extra care on overgrown areas, rocky areas, wet/muddy areas or sand dunes.  Volunteers instructed to take extra care when carrying heavy bags.  Volunteers advised of any hazardous areas and informed that these are to be avoided.  If in doubt, don’t carry on if an area looks slippery or dangerous  Volunteers advised to stay away from cliffs and never access caves or overhangs.  Volunteers advised to stay away from visible landslips  All participants to stay a minimum of 5m from cliff faces  Sand dunes to be avoided to prevent the deterioration of the habitat | Event organiser to include particular features and cautions applicable to the cleaning site in the briefing and the conditions on the day.  Monitor activity during the event.  Event organiser to cancel event if weather is sufficiently extreme. |
| 6 | Roads and slipways | Prior to event, organiser to advise participants of any requirement to cross roads  Children to remain under supervision and in sight of a responsible adult at all times, preferably by a parent or guardian.  All volunteers advised not to work on roads or roadside verges  No litter picking near railway lines or bridges.  All participants to avoid slipways and to note if vehicles are permitted on the beach. | Beach clean organiser informs as part of the health and saftey briefing at the start of the event. |
| 7 | Weather conditions:  **Heat:**  Sunstroke, sunburn  Dehydration, heat exhaustion  **Cold/wind/rain:**  hypothermia | Beach clean organiser to be aware of the predicted weather conditions in the lead up to the event and assess if the event can go ahead.  Volunteers advised to dress appropriately for weather conditions. Gloves to be worn on all occasions.  Advise volunteers to take regular breaks and seek shade if necessary.  Volunteers advised to wear sun hats and sun cream, re-apply as needed.  Volunteers to have access to water and advised to drink plenty.  Volunteers instructed to avoid areas where debris could come loose, i.e. trees, poorly maintained structures in high winds  If lightning occurs, workers and volunteers are instructed to cease using litter pickers and stop the event  Event organiser to shorten the event duration due to the conditions or to end the event if the weather changes, or the location becomes unsafe. | Beach clean organiser to assess the conditions on the day and monitor during the event. |
| 8 | Sharp or heavy litter | Overall message is ‘if in doubt, don’t touch’.  Volunteers advised to wear sturdy gardening type gloves at all times, to use a litter picker in preference to hands, and never pick handfuls of litter as broken glass and sharp items may be hidden inside.  Glass and sharp items not to be put loose in a collecting bag. Collect glass in a separate container or bucket, and at the end of the clean, put into an appropriate recycling bin if one is available. Participants instructed to wrapped up securely, or in a sealable container which can be put in the waste bag at the end of the clean for safe removal.  Bags not to be overfilled and made difficult to carry,  Heavy or partially buried items should be left and the beach owner informed to arrange collection. | Beach clean organiser informs as part of the health and safety briefing at the start of the event  Beach clean organiser to ensure a suitable container is provided for collecting sharp items. |
| 9 | Hazardous waste:  Dog faeces  Sewage related items  Suspicious containers  Needles/medical waste | Beaches can contain a variety of unpleasant and hazardous materials that can pose a risk to human health. Children should be supervised at all times and instructed to ask for help with hazardous waste.  Beach clean organiser emphasises the requirement to wear gloves and avoid contact with hazardous materials.  Collect bagged dog faeces with litter pickers if possible or only with gloves on. Unbagged dog faeces should be left - clean footwear if waste is stepped in.  Sewage related items to be collected using litter pickers if possible – or only with gloves on.  Volunteers instructed to never to approach suspicious looking containers with or without hazard warning sign and any suspicious drums, materials, barrels to be left untouched and Environment Agency Pollution Hotline to be contacted (Tel 0800 7312453) Scottish Environment Protection Agency (Tel 0800 80 70 60), Natural Resources Wales (Tel 0300 065 3000), Northern Ireland Environment Agency (Tel 0845 302 0008)  Volunteers finding syringes should not touch them, but immediately notify the event organiser. All work must then cease in this particular area until the syringe is recovered.  Any accidental piercing by syringe should be immediately treated at medical practice or A&E  Sharps are never to be put in collecting bags. Volunteers advised to alert organiser if sharps are found and if able, they will arrange proper disposal using sharps kit / by the council. [https://www.gov.uk/report-syringes](about:blank)  Participants requested not to touch oil/tar/chemicals found but to report to event leader; if considered appropriate the relevant agency will be informed. (Agencies = Environment Agency (England); Natural Resources Wales; Scottish Environment Protection Agency; Northern Ireland Environment Agency).  Participants to pay particular attention to hand washing/using sanitiser to reduce the risk of infection. Wear gloves and keep them sanitised throughout the day. Cover all existing wounds on hands with dressings and consider wearing a thin pair of extra gloves under the work gloves.  All volunteers should be advised to seek medical advice if they become ill in the weeks following the event and to ensure they inform medical staff that they took part in a beach clean.  Event organiser to check with the council/land owner about their particular approach to collecting used PPE pick when they are arranging for waste collection. | Beach clean organiser informs as part of the health and safety briefing at the start of the event  Beach clean organiser to contact Environment Agency Pollution Hotline to be contacted (Tel 0800 7312453) Scottish Environment Protection Agency (Tel 0800 80 70 60), Natural Resources Wales (Tel 0300 065 3000), Northern Ireland Environment Agency (Tel 0845 302 0008) with any suspicious or hazardous containers are found. |
| 10 | Fly tipped waste | If there is an accumulation of waste which would obviously have been fly-tipped deliberately on site, then this should be left alone and the relevant local authority with responsibility for fly- tipping clearance informed.  It is possible that asbestos could be found amongst smaller accumulations of litter that may not appear to be fly tipping. A simple asbestos ID chart can be found on the HSE website here: [http://www.hse.gov.uk/asbestos/gallery.htm](about:blank) | Beach clean organiser informs as part of the health and safety briefing at the start of the event. |
| 11 | Unexploded ordnance | Health and safety briefing at the start of the event will highlight the hazard of unexploded ordnances. Participants advised not to touch and/or approach suspected unexploded ordnance, but to immediately inform the event leader.  Event leader to stop all activity and participants moved a safe distance away from the unexploded ordnance.  Event leader to immediately notify Emergency Services/999 and establish a safe cordon around the device. | Beach clean organiser informs as part of the health and safety briefing at the start of the event |
| 12 | Animals (dead/alive); Including jelly fish | Included in Health and safety briefing at start of event - dead animals are to be reported to relevant agency for removal.  Jellyfish do not need to be reported but should not be touched. You can send us information of your sighting here [https://www.mcsuk.org/sightings/](about:blank)  Participants instructed not to touch but immediately inform event leader.  Remain safe distance from animal. | Beach clean organiser informs as part of the health and safety briefing at the start of the event |
| 13 | First aid required | Beach clean organisers advised to have a first aid kit available and to let participants know how to access it.  It is recommended that all clean-up hosts are First Aid trained  Event organiser to have mobile phone in case of emergency and call 999 if help is needed.  Before each litter pick takes place, organiser updates and keeps a copy of details of local walk in centres and accident & emergency departments  Organiser to replace used first aid items immediately after event, check kit before every event and undertake formal inventory on a quarterly basis | Beach clean organiser informs as part of the health and safety briefing at the start of the event |
| 14 | Member of the public becoming involved with the event | Beach clean organiser to monitor the event closely and ensure that they are known as the point of contact/discussion with any members of the public.  Event to be set up as a private event, so interested members of the public can be directed to the Beachwatch website to find suitable cleans to get involved with.  If a confrontation occurs move the group away and if it persists, contact the police.  We do not recommend that you approach members of the public to challenge inappropriate behaviour such as dog fouling or littering. If you do, please be polite and respectful.  Do not trespass onto private property whilst litter picking. | Beach clean organiser informs as part of the health and safety briefing at the start of the event |
| 15 | Events with VIPs, Ministers, contentious issues – possibly attracting opposition or other campaign groups and publicity. | Depending on the event, a member of the MCS Staff Team may be in attendance and will be responsible for managing the VIP/Minister with a separate colleague(s) handling press and monitoring for disruption. The MCS representatives will take responsibility for halting the event in line with the contingency plans and any extra safety considerations based on the nature of the event.  No person is to be left alone, or become separated from the group without an appropriate plan to ensure their safety.  Whether MCS Staff Team are attending or not, if there is a VIP visitor to an event, they will brief the Beach Clean Organiser in advance to outline the purpose and messages and advise on any confidentiality issues and press/social media embargoes. They will also support on any contingency plans to update this risk assessment. | MCS Lead Representative inform the Beach Clean Organiser prior to the event and include any instructions for the briefing at the start of the event. |
| 16 | Media present at event | All volunteers to be made aware in the event briefing that media will be present. All volunteers asked to sign a consent form for photography and film taken during the beach clean if they are happy to be involved and for organiser to support them if needed.  Organiser to send consent form to MCS Comms team for records along with any photography or film taken by the organiser or media lead. | Beach clean Organiser before (if possible) and during the event |
| 17 | Safeguarding – special provisions for welcoming children and young people at an event  Lost child | Beaches are great environments for young people to enjoy, however, there are many distractions, and hazards that will always need supervising.  Young people remain the duty of care of their parent or guardian.  Always keep young people in sight – no wandering off to explore.  Keep all young people away from the water.  If you are a school or children's group leading a clean, be sure to work in small groups directly supervised by an adult helper. The size of group will depend on your particular group and location.  On report of a missing child, the Beach clean Organiser must identify when they were last seen and where, if possible. If child is still not located after contacting other members of the group, a widespread search of the area should be conducted in small groups.  If they are still not located, the police should be contacted on 999 | Beach clean Organiser informs as part of the H&S briefing at the start of the event. |
| 18 | Aggressive dogs | Volunteers advised of the threat of aggressive dogs and to not approach any unknown dog.  Dog Walkers in vicinity to be advised by group leader of the litter pick and to keep dogs under control  Children to remain under adult supervision and within sight of adults at all times  Adopt recommended posture if confronted by a dog – do not look in eyes, look down, do not run, pull limbs into body. Retreat slowly  Visit A&E if bitten or attacked  Report attack to the Police and refer to the government guidance on controlling dogs in pubic if you feel this is necessary: [https://www.gov.uk/control-dog-public/report-a-dog](about:blank) | Beach clean organiser informs as part of the health and safety briefing at the start of the event. |

Put any additional risks that are relevant to the location and group of people attending

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